Suitably qualified citizen owned service providers who are fully licensed are hereby invited to tender for the “Provision of Catering Services at Orapa, Letlhakane and Damtshaa Mines.”

1. 395-E91974 **Package 1**: Provision of Restaurant Service to Orapa, Letlhakane and Damtshaa Mines
2. 395-E91974 **Package 2**: Provision of Industrial Mess Service to Orapa, Letlhakane and Damtshaa Mines
3. 395-E91974 **Package 3**: Provision of Hospital Patient Catering Service at Orapa Mine Hospital.
4. 395-E91974 **Package 4**: Provision of Night Shift Meal Packs – Orapa Blue Area
5. 395-E91974 **Package 5**: Provision of Night Shift Meal Packs – Orapa White/Green Area, Letlhakane and Damtshaa Mines

Tender documents may be collected from Debswana Diamond Company (Pty) Ltd, Debswana Corporate Centre, Plot 64288, Airport Road, Block 8, Gaborone, Botswana, during office hours between 0800-1230hrs and 1400-1645hrs from **Wednesday 14th March 2018** up to **Friday 6th April 2018 (Excluding Public Holidays)** upon production of proof of payment of a non-refundable fee of **BWP 1,120.00** (inclusive of VAT). **Tenderers are to note that the closing date of payment for the tender document shall be Wednesday 4th April 2018 at 1645hrs (i.e. Payments for Tender Documents made after the site visit will not be accepted).**

Payment shall be made to;

**Bank Name:** Stanbic Bank:
**Account Name:** Debswana Shared Services
**Account Number:** 9060001295085
**Branch:** Fairgrounds

**BRIEF FOR PACKAGE 1: RESTAURANT SERVICES**

The service to be rendered in terms of the contract for the provision of a Restaurant service shall include general catering services including the purchase, storage, preparation and service of foodstuffs to the following categories of people; Company guests accommodated at Seolo Hotel and Thaba Lodge, Mine departments office meals, Mine official functions (This includes provision of meals, drinks and furniture for the effective execution of the function), Orapa community and visitors. **This will be a 36 months contract duration.**

**BRIEF FOR PACKAGE 2: INDUSTRIAL MESS SERVICES**

The service to be rendered in terms of the contract for the provision of an industrial mess service shall include general catering services including the purchase, storage, preparation and service of foodstuffs to Apprentice (trainee) employees, and walk in customers utilizing the dining area attached to the industrial mess kitchen. **There is currently a total of 119 apprentices receiving meals daily at the Industrial Mess. This will be a 36 months contract duration.**

**BRIEF FOR PACKAGE 3 HOSPITAL PATIENT CATERING SERVICES**

The service to be rendered in terms of the contract for the provision of hospital patient catering service shall include general catering services including the purchase, storage, preparation and service of foodstuffs to patients occupying beds at the Orapa Mine Hospital at any given time. **The average daily bed occupancy of hospital is 30 patients.** The successful tenderer shall provide the necessary vehicular transport required to effect the provision of the food in the hospital. **The successful tenderer shall be required to comply with relevant standards prescribed by THE COUNCIL FOR HEALTH SERVICE ACCREDITATION OF SOUTHERN AFRICA (COHSASA). This will be a 36 months contract duration.**
The service to be rendered in terms of the contract for the provision of meal packs service shall include general catering services including the purchase, storage, preparation and service of foodstuffs to Debswana employees working the night shifts at any given time. Currently, the total number of night shift meal packs delivered daily is 191 and 119 for package 4 and package 5 respectively. Delivery of meal packs will be to designated delivery points at Orapa Mine entrance, Letlhakane Mine entrance and the hospital. This will be a 36 months contract duration.

NOTE:

- Separate offers must be submitted for each package the tenderer wishes to bid for. These offers should be open for acceptance together or separately.
- The contract for Package 1 and Package 2 to the Mine and its employees will incorporate the contract for the lease of the premises from which the service is provided.
- No premises will be allocated for Package 3, 4 and 5. Therefore, the successful tender will need to have suitable premises for the provision of the service.

PPADB registration or prior registration with Debswana is not a pre-requisite for these tenders but Suppliers not registered with Debswana must register with Debswana before a Contract can be awarded to them.

SITE VISITS

Tenderers are required to attend a compulsory site visit in order to familiarize themselves with the Sites, the scope of Services and the conditions under which the Services are to be performed. Tenderers are required to meet at Itekeng Hall in Orapa Township on Thursday 5th April 2018 at 0900 Hours.

Tenderers are required to arrange their own transport and accommodation (if required). Before the tenderer’s representatives will be allowed on site, they will have to be security cleared at least 48hrs before the site visit date. Persons who have not been security cleared shall not be allowed to enter the company’s security areas. Enquiries and application for Security Clearance should be forwarded to Dineo Chika at Tel no. +267 290 2160 or email DChika@debswana.bw.

Tenderers are further informed that, owing to the nature of the operations, there is a compulsory requirement to attend a SHE (Safety, Health and Environment), Security and Social Way Induction (induction). Please bring your own hard hat, steel toed boots, long sleeved shirt and pants with orange reflective strips (you may wear an orange reflective vest over a shirt), ear plugs and goggles.

TENDER SUBMISSIONS

Tenderers are required to submit one original, one copy and one soft copy on USB flash disk of the tender to:

Lead Supply Chain-Debswana
Debswana Corporate Centre
Reception Area of the West Wing
Plot 64288, Airport Rd
Block 8
Gaborone
Botswana
Attention: Lead Supply Chain-Debswana

Tenders are to be submitted in separate sealed envelopes marked:

1. 395-E91974 **Package 1**: Provision of Restaurant Service to Orapa Letlhakane and Damtshaa Mines
2. 395-E91974 **Package 2**: Provision of Industrial Mess Service to Orapa Letlhakane and Damtshaa
3. 395-E91974 **Package 3**: Provision of Hospital Patient Catering Service at Orapa Mine Hospital.
4. 395-E91974 **Package 4**: Provision of Night Shift Meal Packs – Orapa Blue Area
5. 395-E91974 **Package 5**: Provision of Night Shift Meal Packs – Orapa White/Green Area, Letlhakane and Damtshaa Mines

**The tender Closing Date is Wednesday 12noon on 18th April 2018.** Tenders are to be hand delivered to the above address. Tenders received after the closing date and time shall not be considered.

Tenders received via telephonic, telex, email or facsimile will not be considered. Debswana reserves the right to accept or reject any tender and does not bind itself to accept the lowest or any portion of any tender.

For any enquiries please contact N. Dubane at +267 361 4278 or email ndubane@debswana.bw.

This tender notice can also be viewed at [www.debswana.com/SCM/TenderNotices](http://www.debswana.com/SCM/TenderNotices)