TENDER NOTICE

Suitably qualified citizen owned service providers who are fully licensed are hereby invited to tender for the “Provision of Catering Services at Orapa, Letlhakane and Damtshaa Mines.”

1. 395-E91974 Package 1: Provision of Restaurant Service to Orapa Letlhakane and Damtshaa Mines
2. 395-E91974 Package 2: Provision of Industrial Mess Service to Orapa Letlhakane and Damtshaa Mines
4. 395-E91974 Package 4: Provision of Night Shift Meal Packs – Orapa Blue Area
5. 395-E91974 Package 5: Provision of Night Shift Meal Packs – Orapa White/Green Area, Letlhakane and Damtshaa Mines

Tender documents may be obtained from Debswana Diamond Company (Pty) Ltd, Debswana Corporate Centre, Plot 64288, Airport Road, Block 8, Gaborone, Botswana, during office hours between 0800-1230hrs and 1400-1645hrs from Wednesday 14th March 2018 up to Tuesday 27th March 2018 upon production of proof of payment of a non-refundable fee of BWP1, 120.00 (inclusive of VAT). Tenderers are to note that the selling and collection of the tender shall stop on Tuesday 27th March 2018 at 1645hrs

Payment shall be made to;

Bank Name: Stanbic Bank:
Account Name: Debswana Shared Services
Account Number: 9060001295085
Branch: Fairgrounds

BRIEF FOR PACKAGE 1: RESTAURANT SERVICES

The service to be rendered in terms of the contract for the provision of a Restaurant service shall include general catering services including the purchase, storage, preparation and service of foodstuffs to the following categories of people; Company guests accommodated at Seolo Hotel and Thaba Lodge, Mine departments office meals, Mine official functions (This includes provision of meals, drinks and furniture for the effective execution of the function), Orapa community and visitors. This will be a 36 months contract.

BRIEF FOR PACKAGE 2: INDUSTRIAL MESS SERVICES

The service to be rendered in terms of the contract for the provision of an industrial mess service shall include general catering services including the purchase, storage, preparation and service of foodstuffs to Apprentice (trainee) employees utilizing the dining area attached to the industrial mess kitchen. This will be a 36 months contract.

BRIEF FOR PACKAGE 3 HOSPITAL PATIENT CATERING SERVICES

The service to be rendered in terms of the contract for the provision of hospital patient catering service shall include general catering services including the purchase, storage, preparation and service of foodstuffs to patients occupying beds at the Orapa Mine Hospital at any given time. The successful tenderer shall provide the necessary vehicular transport required to effect the provision of the food in the hospital. This will be a 36 months contract.

BRIEF FOR PACKAGE 4 AND PACKAGE 5 NIGHT SHIFT MEAL PACKS – ORAPA BLUE AREA, WHITE/GREEN AREAS, ORAPA, LETLHAKANE AND DAMTSHAA MINES
The service to be rendered in terms of the contract for the provision of meal packs service shall include general catering services including the purchase, storage, preparation and service of foodstuffs to Debswana employees working the night shift any given time. Delivery of meal packs to designated delivery points at Orapa Mine entrance, Letlhakane Mine entrance and the hospital. This will be a 36 months contract.

NOTE:

- Separate offers must be submitted for each package the tenderer wishes to bid for. These offers should be open for acceptance together or separately.
- The contract for Package 1 and Package 2 to the Mine and its employees will incorporate the contract for the lease of the premises.
- No premises will be allocated for Package 3, 4 and 5. Therefore a tenderer who does not currently have suitable premises in Orapa Township may not tender for only Package 3, 4 and 5.

PPADB registration or prior registration with Debswana is not a pre-requisite for these tenders but Suppliers not registered with Debswana must register with Debswana before a Contract can be awarded to them.

SITE VISITS

Tenderers are required to attend a compulsory site visit in order to familiarize themselves with the Sites, the scope of Services and the conditions under which the Services are to be performed. Tenderers are required to meet at Itekeng Hall in Orapa Township on the 28th March 2018 at 0900hours.

Tenderers are required to arrange their own transport and accommodation (if required). Before the tenderer’s representatives will be allowed on site, they will have to be security cleared at least 48hrs before site visit date. Persons who have not been security cleared shall not be allowed to enter the company's security areas. Enquiries and application for Security Clearance should be forwarded to Dineo Chika at Tel no. +267 290 2160 or email DChika@debswana.bw.

Tenderers are further informed that, owing to the nature of the operations, there is a compulsory requirement to attend a SHE (Safety, Health and Environment), Security and Social Way Induction (induction). Please bring your own hard hat, steel toed boots, long sleeved shirt and pants with orange reflective strips (you may wear an orange reflective vest over a shirt), ear plugs and goggles.

TENDER SUBMISSIONS

Tenderers are required to submit one original, one copy and one soft copy on USB flash disk of the tender to:

Lead Supply Chain-Debswana
Debswana Corporate Centre
Reception Area of the West Wing
Plot 64288, Airport Rd
Block 8
Gaborone
Botswana

Attention: Lead Supply Chain-Debswana

Tenders are to be submitted in separate sealed envelopes marked:

1. 395-E91974 **Package 1**: Provision of Restaurant Service to Orapa Lethakane and Damtshaa Mines
2. 395-E91974 **Package 2**: Provision of Industrial Mess Service to Orapa Letlhakane and Damtshaa

3. 395-E91974 **Package 3**: Provision of Hospital Patient Catering Service at Orapa Mine Hospital.

4. 395-E91974 **Package 4**: Provision of Night Shift Meal Packs – Orapa Blue Area

5. 395-E91974 **Package 5**: Provision of Night Shift Meal Packs – Orapa White/Green Area, Letlhakane and Damtshaa Mines

The tender Closing Date is **Wednesday 12noon on 11th April 2018**. Tenders are to be hand delivered to the above address. Tenders received after the closing date and time shall not be considered.

Tenders received via telephonic, telex, email or facsimile will not be considered. Debswana reserves the right to accept or reject any tender and does not bind itself to accept the lowest or any portion of any tender.

For any enquiries please contact N. Dubane at +267 361 4278 or email ndubane@debswana.bw.
This tender notice can also be viewed at [www.debswana.com/SCM/TenderNotices](http://www.debswana.com/SCM/TenderNotices).