

Job Opportunities

Debswana Diamond Company – **Group Projects** would like to invite suitably qualified innovative, results oriented and self-driven individuals to apply for the position listed and described below and join a professional team driven by service excellence, where the demands of the business are met by encouraging team work and addressing the needs of the individual.

SAFETY COORDINATOR

Ref: DCC 0000269

Job Summary

To drive and maintain the implementation of the safety programme and ensure compliance with standards, relevant legislation and other requirements for projects.

Minimum Requirements

- Minimum of a Degree in Safety Management, Occupational Health or related subject
- Five (5) years' experience with at least two years as SHE Officer
- Safety Management Systems OHSAS 18001
- Microsoft Office (Word, Excel, PowerPoint, Outlook)

Key activities

- Facilitates safety risk assessment using approved methodologies and generation of risks profiles with appropriate management response plans as well as effective controls to address the identified risks for projects in all stages
- Conducts internal safety audits and inspections in the various sections of the operation in conjunction with other stakeholders and advises clients on the development of appropriate improvements
- Prepares and produces regular management reports on the status of Safety compliance for the various areas and aspects of the operation and submits to management for action
- Promotes safety awareness and encourages positive attitudes and behaviors in the workplace by;
 - Developing, implementing and monitoring safety awareness, behavior based systems and orientation programmes for employees and contractors
- Tracks, monitors and advises on agrees action for closure
- Identifies training requirements through risk based evaluation and advises line management on these requirements
- Interprets and translates safety systems (OHSAS 18001 Standards, ISOMETRIX, Behaviour Based Systems) and facilitates Implementation and operation



- Provides technical input and guidance through the application of systematic methodology (ICAM) in accident investigation involving personal injury and property damages with a view of preventing recurrences
- Provides technical input into the scope and designs of buildings and projects plans and examines physical infrastructure (Buildings, equipment and machinery) for compliance to Safety and Occupational health standards and regulations and recommends corrective actions
- Initiatives, monitors and controls short term sectional Projects to ensure attainment of desired results

Only candidates who meet the above requirements need apply by visiting us on <http://www.debswana.com/careers> to register and apply.

Closing Date: 9th February 2017.

