



INVITATION TO TENDER

Suitably qualified, experienced and fully registered **100% Citizen** entities are hereby invited to tender for the following services to Debswana Diamond Company (Pty) Ltd:

No.	RFP No.	Description
01.	Doc1860171315	Local and International Freight Services

To participate in The RFP above, prospective bidders are required to register their interest to participate by sending an email to LMadikwe@debswana.bw before the times set out on this advert. Bidders will then be invited to participate through the SAP Ariba platform (see instructions below on how to register on SAP Ariba). The deadline for registering interest to participate is **26th February 2024 at 1630hrs.**

Note: Prospective bidders who have not registered interest to participate before the deadline will not be invited to participate in the RFP.

1.0 BRIEF

Debswana Diamond Company (Pty) Ltd seeks the services of a qualified, well-resourced and technically capable **100% Citizen** service provider to collect, transport, consolidate and deliver goods as per the respective operational requirements for a period of thirty-six (36) months. This is inclusive of all services for clearing, forwarding and any goods handling activities together with associated costs as may be applicable.

The scope shall cover all requirements for Jwaneng, Orapa, Letlhakane and Damtshaa Mines as per the below lots and as more detailed on the Request for Proposal document:

- i. Lot 1: Local Consolidation and Freight Services
- ii. Lot 2: International Consolidation and Freight Services

2.0 PRE-BID MEETING:

Prospective bidders are required to attend a **Compulsory** virtual pre-bid meeting to familiarize themselves with the scope of services and the conditions under which the services are to be executed. Details of the virtual pre-bid meeting will be shared with bidders who have registered to participate in the RFP prior to the dates of the meeting.

TENDERING ON ARIBA

Debswana has adopted SAP Ariba – an online bidding and supplier management solution for all its tendering and supplier registration requirements. Bidders who wish to participate in this tender will need to log onto SAP Ariba.

Tenderers will have to complete the following steps in the Debswana SAP Ariba platform:

Part 1: Registering as a vendor on SAP Ariba

To participate in any event on SAP Ariba, a supplier will need to be registered on SAP Ariba and have a valid SAP Ariba Network Supplier account and profile by following the steps below:

1. Go to Debswana SAP Ariba self-registration page:
(<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration/?realm=debswana>)
2. Initiate Account Registration
3. Complete account registration
4. Once you have a SAP Ariba Network Supplier Account and access credentials, proceed as per Part 2 below:

Part 2: Indicating Interest to Participate in the RFP (for Ariba Registered Suppliers)

1. Register your interest to participate in the RFP by sending an email to; LMadikwe@debswana.bw
2. Debswana will invite you to participate in the RFP and you will receive an email from SAP Ariba with a link to the RFP

Submission

Bidders are required to submit their respective bids on or before the **6th of March 2024 at 1600hrs** through the Debswana SAP Ariba platform as per the instructions to be provided in the RFP.

Offline proposals and proposals received via telephone, telex, email or facsimile will not be considered. Debswana reserves the right to accept or reject any tender and does not bind itself to accept the lowest or any portion of any tender.

Any enquiries please contact L. Madikwe at LMadikwe@debswana.bw

This tender notice can also be viewed at:

<http://www.debswana.com/Supply-Chain/Pages/Current-Public-Tenders.aspx>