



## INVITATION TO TENDER

Suitably qualified Citizen Owned service providers are hereby invited to tender for the following services to Debswana Diamond Company (Pty) Ltd at Jwaneng Mine:

Doc797784715: **PROVISION OF STAFF TRANSPORTATION SERVICES AT JWANENG MINE CUT 9**

### Brief

Debswana Jwaneng Mine is soliciting proposals from qualified and competent service providers to provide staff transportation services for the Jwaneng Cut 9 employees. The service provider should demonstrate the ability to provide transport for staff and ensure that the services provided are compliant to the mine requirements (*Safety, Health and Environment (SHE), Fatal Risk Control Standards (FRCS, MQWM Act etc.)*) as well as government regulations (*Road Traffic Act*). The number of staff to be transported is around +- 400. The service provider should be free from all encumbrances, liabilities, disputes and litigations with respect to its ownership of the buses and shall have all the required approvals/permissions from relevant authorities to be considered.

Services shall include but not limited to provision of:

- 3x 65 Seater Buses (Fully Air-Conditioned) based in Jwaneng
- 1x 65 Seater Bus (Fully Air-conditioned with Toilet) from Jwaneng to Francistown (every 3 days)
- 1x 65 Seater Bus from Jwaneng to Gaborone (every 3 days)
- 1x 16 Seater Minibus (Fully Air Conditioned) from Jwaneng to Kang (every 3 days)
- 1x 25 Seater Minibus (Fully Air Conditioned) from the Township to the Mine daily

### Site Visit:

There is no requirement for a SITE VISIT

### Tendering on SAP Ariba

Debswana has adopted SAP Ariba – an online bidding and supplier management solution for all its tendering and supplier registration requirements.

Bidders who wish to participate in this tender will need to register their interest with **Annah Paul** at [apaul@debswana.bw](mailto:apaul@debswana.bw) contact **+267 71396943** on or before **29<sup>th</sup> November 2021**.

Bidders who are already registered with Debswana on SAP Ariba should just register their interest on the RFP as **per Part 2 below**.

Bidders who are not registered with Debswana as Suppliers will need to complete the following steps in the Debswana SAP Ariba platform (**Part 1 and Part 2**):



### Part 1: Registering as a vendor on SAP ARIBA

To participate in any event on SAP Ariba, a supplier will need to be registered on SAP Ariba and have a valid SAP Ariba Network Supplier account and profile by following the steps below:

1. Go to Debswana SAP Ariba self-registration page:  
<https://s1-eu.ariba.com/Sourcing/Main/aw?awh=r&awssk=VgHHdkqr&realm=debswana&dard=1>
2. Initiate Account creation
3. Complete account registration
4. Once you have SAP Ariba Network Supplier Account and access credentials, proceed to as per Part 2 below:

### Part 2: Indicating Interest to Participate in the RFP (for Ariba Registered Suppliers)

1. Register your interest with Annah Paul at [apaul@debswana.bw](mailto:apaul@debswana.bw) contact **+267 71396943** on or before **29<sup>th</sup> November 2021, 17h00** by following the following steps
  - a. Send an email (to the above email address) with the following details;
    - i. Subject of the Email "**Doc797784715: PROVISION OF STAFF TRANSPORTATION SERVICES AT JWANENG MINE CUT 9**
    - ii. Name of the Company (as registered in Part 1 above)
    - iii. Name of the Contact persons
    - iv. Contact Details of the Company (Phone Number, Email Address and Postal and Physical Address)
2. Debswana will then invite you to participate in the RFP on 1<sup>st</sup> December 2021 and
3. Once invited by Debswana, you will receive an email notification that you have been invited to participate in the RFP
4. Respond to the RFP and submit through SAP Ariba platform

### Submission

Bidders are required to submit their respective bids on or before the **20<sup>th</sup> December 2021** at **08:00** through the Debswana SAP Ariba platform as per the instructions to be provided in the RFP.

Offline Tenders and Tenders received via telephone, telex, email or facsimile will not be considered. Debswana reserves the right to accept or reject any tender and does not bind itself to accept the lowest tender.

For any enquiries please contact Mrs. Annah Paul at – Tel: +267 71396943 or e-mail: [apaul@debswana.bw](mailto:apaul@debswana.bw)

This tender notice can also be viewed at:

<http://www.debswana.com/Supply-Chain/Pages/Current-Public-Tenders.aspx>