



INVITATION TO TENDER

Suitably qualified and experienced Scrap Metal Dealers/Contractors are hereby invited to tender for the following services to Debswana Diamond Company (Pty) Ltd at Orapa and Letlhakane Mines

Doc1997023819 - BUYING OF SCRAP METAL AT ORAPA NO.1 PLANT AND LETLHAKANE OLD PLANT

Brief of scope

Debswana invites suitably qualified and experienced Scrap Metal Dealer Companies with a traceable track record in Scrap metal processing and/or recycling to undertake **BUYING OF SCRAP METAL AT ORAPA NO.1 PLANT AND LETLHAKANE OLD PLANT FOR DEBSWANA**. Only Companies who can demonstrate experience, capacity and capability in provision of services of a similar nature and scale are invited to tender. Companies should demonstrate capability to process the scrap metal locally (in Botswana) in support of circular economy.

Provide proof of final destination of the scrap metal, both collected by yourself and delivered by others and proof of receipt

Only Contractors who can demonstrate experience and capacity to handle and process the scrap Metal from the two (2) Plants (Orapa No.1 Plant and the Letlhakane Mine Processing Plant) **locally** are invited to tender.

This tender is open to all qualifying Companies irrespective of whether they are registered with Debswana or not.

Compulsory site visit

Prospective tenderers are required to attend a Compulsory Pre-Bid Meeting in order to get more clarity on the scope of services and the conditions under which the services are to be executed. Tenderers will also have an opportunity to ask questions on the scope of services. The site visit details are as follows;

Date: 11th June 2024

Time: 0930hrs

Venue: CA Auditorium, Next to Police and Administration Block, Orapa (Physical Meeting)

Tendering on Ariba

Debswana has adopted SAP Ariba – an online bidding and supplier management solution for all its tendering and supplier registration requirements. There is no requirement to purchase the Tender document. Please Contact Chipo Raboloko or Oratile Neo at CRaboloko@debswana.bw; ONeo@debswana.bw , Telephone 361 4302 / 364 8060 on SAP Ariba Platform and Michael Jackson (Mbontseng@debswana.bw, Cell 71315663 for support around SAP ARIBA Platform.

Interested tenderers who wish to participate in the tender should follow the Steps in Part 2 and/or Part 1.

Tenderers who are already registered with Debswana on SAP Ariba should just register their interest on the RFP as per instructions on Part 2 below. Those not registered as Debswana Suppliers on SAP Ariba platform will need to complete the following steps in Part 1 & 2.

Part 1: Registering as a vendor on SAP Ariba

To participate in any event on SAP Ariba, a supplier will need to be registered on SAP Ariba and have a valid SAP Ariba Network Supplier account and profile by following the steps below:

1. Go to Debswana SAP Ariba self-registration page:
(<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration/?realm=debswana>)
2. Initiate Account creation
3. Complete account registration
4. Once you have SAP Ariba Network Supplier Account and access credentials, proceed to Part 2 below:

Part 2: Indicating Interest to Participate in the RFP (for Ariba Registered Suppliers)

Register your interest by completing the form using the following link:
<https://forms.office.com/r/vBfERGiKfv> before **1600hrs on Friday 31st May 2024**:

Submission

Tenderers are required to submit their respective bids on or before the **28th June 2024 at 1200hrs** through the Debswana SAP Ariba platform as per the instructions to be provided.

Tenders received via telephone, telex, email or facsimile will not be considered. Debswana reserves the right to accept or reject any tender and does not bind itself to accept the lowest or any portion of any tender.

For any enquiries please contact **Michael Jackson** at – Tel: +267 7131 5663 or e-mail: MBontseng@debswana.bw

This tender notice can also be viewed at: <http://www.debswana.com/Supply-Chain/Pages/Current-Public-Tenders.aspx>