

## INVITATION TO TENDER

**Doc2538728398 - RFP – BUYING OF SCRAP METAL AT LETLHAKANE OLD PLANT AT ORAPA, LETLHAKANE AND DAMTSHAA MINES.**

Suitably qualified and experienced Citizen Owned entities are hereby invited to tender for the following services to Debswana Diamond Company (Pty) Ltd at Orapa, Letlhakane, Damtshaa Mines

### Brief

OLDM intends to engage a licensed Scrap dealer for buying of scrap metal material resulting from the demolition works at the old Letlhakane Mine old Plant for disposal in strict compliance with DEA and DWMPD requirements. **The buyer should have the capability and capacity locally (in Botswana) to recycle the steel in support of circular economy and CEEP. The capability should be demonstrated through a functional steel processing facility locally.**

**Note: This scope does not include copper**

**The scope of work in this tender shall entail the following:**

1. Buying and collection of scrap metal from the Letlhakane Mine old Plant through a proposed rate (BWP/tonne).
2. Provide all the requisite resources to undertake the works like:
  - a. Human resources
  - b. Plant and equipment (e.g. haulage trucks, loading equipment etc.)
  - c. Obtaining all the necessary permits and licenses to transport and dispose of this particular waste (scrap metal)
  - d. Paying all the levies and fees associated with the works at hand
3. Collect scrap metal from a central collection point (salvage yard) at Letlhakane Mine blue area
5. Ensure that the consignment in Letlhakane Mine is screened and approved by Debswana Security for collection prior to loading.
6. Provide a Report (supported by evidence) of the tonnage of metal collected from Letlhakane Mine on a monthly basis
7. Provide proof of final destination of the scrap metal, both collected by yourself and proof of receipt
8. Maintain valid waste carrier licenses throughout the life of the Contract

**NB: Mine-designated authority will be authorized to witness any stage of inspection, collection and disposal of scrap and shall be authorized to reject any work not done to laid out standards and procedures.**

## Compulsory site visit

Prospective tenderers are required to attend a Compulsory Pre-Bid Meeting in order to get more clarity on the scope of services and the conditions under which the services are to be executed. Tenderers will also have an opportunity to ask questions on the scope of services. The site visit details will be shared to bidders expressed interest.

## Tendering on Ariba

Debswana has adopted SAP Ariba – an online bidding and supplier management solution for all its tendering and supplier registration requirements. There is no requirement to purchase the Tender document. Please Contact Chipo Raboloko at [CRaboloko@debswana.bw](mailto:CRaboloko@debswana.bw) , Telephone +267 361 4302/374 8083 specifically for supplier registration on SAP Ariba Platform and Mr. Michael Jackson at [mjackson2@debswana.bw](mailto:mjackson2@debswana.bw), for support around SAP ARIBA Platform.

Interested tenderers who wish to participate in the tender should follow the Steps in Part 2 and/or Part 1.

Tenderers who are already registered with Debswana on SAP Ariba should just register their interest on the RFP as per instructions on Part 2 below. Those not registered as Debswana Suppliers on SAP Ariba platform will need to complete the following steps in Part 1 & 2.

### Part 1: Registering as a vendor on SAP Ariba

To participate in any event on SAP Ariba, a supplier will need to be registered on SAP Ariba and have a valid SAP Ariba Network Supplier account and profile by following the steps below:

1. Go to Debswana SAP Ariba self-registration page:  
(<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration/?realm=debswana>)
2. Initiate Account creation
3. Complete account registration
4. Once you have SAP Ariba Network Supplier Account and access credentials, proceed to Part 2 below:

### Part 2: Indicating Interest to Participate in the RFP (for Ariba Registered Suppliers)

1. Register your interest by completing the form using the following link:  
<https://forms.office.com/r/n4N4dDZkmV?origin=lpLink> before 1630hrs on Tuesday 12<sup>th</sup> August 2025.

## Submission

Tenderers are required to submit their respective bids on or before the 29<sup>th</sup> August 2025 at 1600 hrs through Debswana SAP Ariba platform as per the instructions to be provided.

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Tenders received via telephone, telex, email or facsimile will not be considered. Debswana reserves the right to accept or reject any tender and does not bind itself to accept the lowest or any portion of any tender.

For any enquiries, please contact **Mr. Michael Jackson** at –e-mail: [mjackson2@debswana.bw](mailto:mjackson2@debswana.bw)

This tender notice can also be viewed at <https://www.debswana.com/about-the-debswana-supply-chain/>