



INVITATION TO TENDER

100% citizen owned, well-resourced and technically capable companies are hereby invited to bid for the following services to Debswana Diamond Company (Pty) Ltd:

Doc3041051015 - PROVISION OF REMOVAL SERVICES TO DEBSWANA

Brief

The purpose of this Request for Proposal (RFP) is to identify and contract with a technically capable Business Partner to provide Removal Services for a period of thirty-six (36) months. This is inclusive of all removal services required to relocate Debswana employees locally (Botswana), regionally (within the SADC region) and internationally.

Pre-bid Meeting

Prospective bidders are required to attend a **compulsory** pre-bid meeting to get more clarity on the scope of services and the conditions under which the services are to be executed. Bidders will also have an opportunity to ask questions on the scope of services. The pre-bid details are as follows:

Date: Friday 17th April 2026

Time: 10:00am to 11:00am

Venue: MS Teams

Tendering on Ariba

Debswana has adopted SAP Ariba – an online bidding and supplier management solution for all its tendering and supplier registration requirements.

Interested bidders who wish to participate in the tender should follow the Steps in Part 1

Part 1: Indicating Interest to Participate in the RFP (for Ariba Registered Suppliers)

1. Register your interest by completing the form using the following link: [Doc3041051015 - Provision of Removal Services to Debswana – Fill out form](#) by 15:30hrs on Monday 6th April 2026. Should you not be registered on SAP Ariba, please specify that you are not registered on the form.

Submission

Bidders are required to submit their respective bids on or before Friday 24th April 2026 at 15:30hrs through the Debswana SAP Ariba platform as per the instructions to be provided.



Bids received via email or any other means except the Debswana SAP Ariba platform will not be considered. Debswana reserves the right to accept or reject any bid and does not bind itself to accept the lowest or any portion of any bid.

For any enquiries, please contact Ayanda Ndlovu at ANdlovu@debswana.bw